



# KINGSWAY REGIONAL SCHOOL DISTRICT

## Regular Meeting of the Board of Education

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Date: March 25, 2021  
Time: 7:00 p.m.  
Location: Virtual

### A. Open Meeting

#### Roll Call

James Mueller, Lauren Boerlin, Michele A Blair, Deborah Cunningham, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo

Meeting called to order at 7:00 PM

Pledge of Allegiance

### B. Student Recognition

Recognition: 1. Spotlight Students

Middle School Spotlight Students (February)

Team	Student
K	Claire Godshalk
I	Mason Corey
N	Tommy Cole
G	Taylor Lyons
S	Jack Murphy
W	Gabriella Rosato
A	Jayla Johnson
Y	Melaina Caltabiano
A	Michael Johnson

High School Spotlight Students (February)

Grade 9	Dillon Dukes
Grade 10	Adrian Vera Alicea
Grade 11	Mitchell Slider
Grade 12	Liam Wilkins

Recognition: 2. Seniors of the Month

Seniors of the month for February 2021

Kathryn Foth

Morgan Wordelmann

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C. Staff Recognition

D. Presentations

Information: 1. Student Council State Representative

E. Public Participation

Procedural: 1. Public Comment

- Danielle Barry, Question regarding the use of lockers
- Charlotte Reed, Question regarding Unified PE
- Lane Everett, Question regarding bussing schedule
- Latifah Johnson, Question regarding virtual students
- Katie Homola, Question reading sports

F. Approval of Minutes

Action: 1. Minutes

Motion by Deborah Cunningham, second by Kelly Bonapfel. Resolved, that the Kingsway Regional School District Board of Education approve the minutes of the following meeting(s):

- February 18, 2021 Work Session Minutes
- February 25, 2021 Regular Meeting Minutes
- February 25, 2021 Executive Session Minutes

Final Resolution: Motion Carries

Yes: James Mueller, Lauren Boerlin, Michele A Blair, Deborah Cunningham, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo

G. Correspondence

H. Approval of Action Items

Approval of Action Items

Action (Consent): 1. Approval of Action Items

Motion by Jennifer Cavallaro-Fromm, second by Deborah Cunningham.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve I1-I6, J1-J6, K1-K2, L2-L9 as follows:

I. Personnel

Action (Consent): 1. Appointments and Reappointments

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the appointments and reappointments, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Compensation	Effective Date
Evette Fearon	Paraprofessional (Enos)	High School	Appointment	Step 6 \$25,265.00	04/05/2021- 06/30/2021
Kimberly Schmirsky	Guidance/Child Study Team Secretary	Middle School	Appointment	Step 10 \$46,252.00	04/19/2021- 06/30/2021

Action (Consent): 2. Resignations, Retirements and Terminations



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BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the resignation, retirements and terminations, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Effective Date
John Enos	Paraprofessional	High School	Retirement	04/03/2021
Katie Ford	Secretary to Student Personnel Services	Middle School	Resignation	03/31/2021

Action (Consent): 3. Employment - Schedule "B", Staff Workers, Unpaid Volunteers

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the Schedule "B" appointments, event staff workers and unpaid volunteers, as recommended by the Superintendent of Schools:

Name	Position	Location	Compensation	Reason	Effective Date
Takiyah Dumas	Talent Show Advisor	High School	\$971	Reappointment	20-21 school year
Sue Dillard	Talent Show Advisor	High School	\$971	Reappointment	20-21 school year
Eric Peterson	Unified Bowling / Track & Field	High School	\$28/hr	IEP Mandated	3/19/2021-6/30/2021
Rachael Moore	Unified Bowling / Track & Field	High School	\$28/hr	IEP Mandated	3/19/2021-6/30/2021
Karen Schonewise	After School Supervision- Swim	High School	\$28/hr	Appointment	3/25/2021-6/30/2021
Vivian Cassidy	After School Supervision-	High School	\$28/hr	Appointment	3/25/2021-6/30/2021
Michelle Carrocino	After School Supervision-	High School	\$28/hr	Appointment	3/25/2021-6/30/2021
Lana Lowry	After School Supervision-	High School	\$28/hr	Appointment	3/25/2021-6/30/2021
Robert Bruno	Tech Support - After Hours	High School	\$28/hr	Appointment	3/25/2021-6/30/2021
Christina Santiago	1:1 Nurse - After school	High School	\$37/hr	IEP Mandated	3/19/2021-06/30/2021
David Young	Boys and Girls Golf Volunteer	High School	NA	Appointment	04/01/2021
Ryan Harrigan	Boys and Girls Track Volunteer	High School	NA	Appointment	04/01/2021
Griffin Schmidt	Boys Lacrosse Volunteer	High School	NA	Appointment	04/01/2021
William Alvaro Sr	Baseball Volunteer	High School	NA	Appointment	04/01/2021
Joe Henderson	Sound/Lighting event workers	High School	\$37/hr	Appointment	3/25/2021-06/30/2021
Anthony Sinigaglio	Sound/Lighting event workers	High School	\$37/hr	Appointment	3/25/2021-06/30/2021
Vince Pagliaro	Sound/Lighting event workers	High School	\$37/hr	Appointment	3/25/2021-06/30/2021



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Name	Position	Location	Compensation	Reason	Effective Date
Debra Di Ianni	Detention Monitor	High School	\$28/hr	Appointment	3/16/21-6/30/21
Lamont Robinson	Detention Monitor	High School	\$28/hr	Appointment	3/16/21-6/30/21
Kristian Ward	Detention Monitor	High School	\$28/hr	Appointment	3/16/2-6/30/21
Megan Mattson	Detention Monitor	High School	\$28/hr	Appointment	3/16/21-6/30/21
Anthony Pezzimenti	Boys Track - Assistant	High School	\$4287	Appointment	4/1/21-6/30/21
Melanie Springer	Girls Track- Assistant	High School	\$4287	Appointment	4/1/21-6/30/21
Robert Delvecchio	Assistant Baseball - Volunteer	High School	NA	Appointment	4/1/21-6/30/21

Action (Consent): 4. Change of Status (Name change, rescind position, corrections, transfers, guide movement)

Resolved that the Kingsway Regional School District Board of Education approve the changes in status, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Compensation	Effective Date
Zachary Van Der Wall	Teacher of Social Studies	Middle School	Step/Level Move based on Contractual Guidelines	BA+30/6; \$60,603	02/01/2021

Action (Consent): 5. Leave(s) of Absence

Resolved that the Kingsway Regional School District Board of Education approve the Leaves of Absence, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Effective Date
Marion Wigglesworth	Secretary to Health Office	High School	FMLA (Utilizing 12 Sick Days, 3 Personal Days)	03/08/2021-04/05/2021
Donna Selfridge	Bus Driver	District	FMLA (Utilizing remainder of personal and sick days, along with 18 unpaid days)	02/2/2021-4/22/2021

Action (Consent): 6. Job Descriptions

Resolved that the Kingsway Regional School District Board of Education adopt the following Job Description(s), as recommended by the Superintendent of Schools:

- Wellness Counselor
- Literacy Coach
- Inclusion Coach
- Instructional Technology Coach/Specialist
- Paraprofessional Job Coach

J. Finance

Action (Consent): 1. Budget Line Item Transfers



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Resolved that the Kingsway Regional School District Board of Education ratify the line item transfers listed below for the 2020-2021 fiscal year as recommended by the Superintendent of Schools:

To Account	From Account	Amount	Justification
11-000-219-320-20-044	11-000-217-320-20-044	\$10000	Educational Evaluations
11-213-100-580-10-032	11-212-100-580-10-032	\$500	Professional Development on Strengthening Co-Teaching Program
11-213-100-580-20-032	11-212-100-580-20-032	\$1715	
11-402-100-600-20-078-050	11-402-100-600-20-064-050	\$1415	Hurdles
11-402-100-600-20-078-050	11-402-100-600-20-065-050	\$3000	
11-402-100-600-20-078-050	11-402-100-600-20-079-050	\$5000	
11-402-100-600-20-067-050	11-402-100-600-20-061-050	\$1453	Uniforms
11-402-100-600-20-067-050	11-402-100-600-20-066-050	\$2020	
11-402-100-600-20-067-050	11-402-100-600-20-072-050	\$553	
11-402-100-600-20-067-050	11-402-100-600-20-073-050	\$3208	
11-402-100-600-20-067-050	11-402-100-600-20-062-050	\$813	
11-402-100-600-20-067-050	11-402-100-600-50-060-050	\$164	
11-402-100-600-20-072-050	11-402-100-600-20-071-050	\$5000	
11-000-221-580-20-000-050	11-000-221-600-10-000-060	\$30	
11-000-240-600-10-049	11-000-270-510-10-049	\$1200	Shelving for Storage Room
11-140-100-101-20-020	11-000-221-600-50-000-050	\$1000	Mandated Professional Development
11-140-100-101-20-020	11-000-221-580-20-000-050	\$250	
11-000-223-580-20-028	11-190-100-610-10-028	\$120	Virtual Professional Development
11-000-223-580-10-023-060	11-190-100-640-10-023-060	\$550	Professional Development
11-402-100-600-20-068-050	11-402-100-500-20-070-050	\$5550	Uniforms
11-402-100-600-20-068-050	11-402-100-500-20-071-050	\$6000	
11-402-100-600-20-068-050	11-402-100-500-20-068-050	\$450	
11-402-100-600-20-084-050	11-402-100-500-20-074-050	\$7000	Uniforms
11-402-100-600-20-084-050	11-402-100-500-20-075-050	\$19	
11-402-100-600-20-036-050	11-402-100-600-20-074-050	\$2385	Furniture
11-402-100-600-20-085-050	11-401-100-500-20-063-050	\$4088	Volleyball Equipment
11-402-100-600-20-082-050	11-401-100-500-20-035-050	\$2400	
11-402-100-600-20-082-050	11-401-100-500-20-085-050	\$600	
11-402-100-600-20-082-050	11-401-100-500-20-090-050	\$4202	
11-402-100-600-20-082-050	11-401-100-500-20-091-050	\$1000	
11-402-100-600-20-082-050	11-401-100-500-20-093-050	\$800	
11-402-100-600-20-082-050	11-401-100-500-20-094-050	\$4450	
11-402-100-500-20-061-050	11-401-100-500-20-095-050	\$150	
11-402-100-500-20-061-050	11-401-100-600-20-035-050	\$25	
11-402-100-500-20-068-050	11-401-100-600-20-035-050	\$500	
11-402-100-600-20-070-050	11-401-100-600-20-035-050	\$475	
11-402-100-600-20-070-050	11-401-100-600-20-085-050	\$2850	
11-402-100-600-20-070-050	11-401-100-600-20-090-050	\$3686	
11-402-100-600-20-070-050	11-401-100-600-20-092-050	\$427	
11-402-100-600-20-070-050	11-401-100-600-20-095-050	\$142	
11-402-100-600-20-070-050	11-401-100-800-20-090-050	\$600	
11-402-100-600-20-070-050	11-401-100-800-20-094-050	\$120	



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To Account	From Account	Amount	Justification
11-000-252-600-60-051	11-213-100-610-20-051	\$2472	Technology Supplies
11-000-252-600-60-051	11-000-240-600-20-051	\$3900	
11-000-252-600-60-051	11-000-240-600-10-051	\$1200	

**Action (Consent): 2. Payment of Claims**

Resolved that the Kingsway Regional School District Board of Education certified the list of claims as set forth on the bill list dated 3/2/2021 for goods received and services rendered by approved for payment in the amount of \$138,307.15.

Resolved that the Kingsway Regional School District Board of Education certified list of claims as set forth on the bill list dated 3/4/2021 for goods received and services rendered by approved for payment in the amount of \$384.00

Resolved that the Kingsway Regional School District Board of Education certified list of claims as set forth on the bill list dated 3/23/2021 for goods received and services rendered by approved for payment in the amount of \$1,278,038.06.

**Action (Consent): 3. Board Secretary's Certification**

Pursuant to N.J.A.C. 6:23-22.12(c)3, the Board Secretary hereby certifies that as of February 28, 2021 the total of encumbrances and expenditures for each line item account do not exceed the line item appropriation established by the Board of Education.

**Action (Consent): 4. Receipt and Acceptance of Board Secretary's Monthly Report**

Resolved that the Kingsway Regional School District Board of Education accept as filed the Business Administrator/Board Secretary's financial report as of January 31, 2021, and;

Be it further resolved that pursuant to N.J.A.C 6A:23-2.11(c)4 no major account or fund has been over expended as of January 31, 2021, based upon the Board Secretary's certification and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Action (Consent): 5. Receipt and Acceptance of Student Activity and Athletic Account Financial Reports**

Resolved that the Kingsway Regional School District Board of Education accept as filed the Kingsway Regional Middle School Student Activities financial report for the period ending February 28, 2021.

Resolved that the Kingsway Regional School District Board of Education accept as filed the Kingsway Regional High School Student Activities financial report for the period ending February 28, 2021.

Resolved that the Kingsway Regional School District Board of Education accept as filed the Kingsway Regional School District Athletic Account financial report for the period ending February 28, 2021.

**Action (Consent): 6. Clearview Shared Service Contracts**

BE IT RESOLVED, that the Kingsway Regional Board of Education approve the interlocal agreements beginning July 1, 2021 through June 30, 2022 as follows:



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School	Service	Cost
Clearview Regional School District	Sharing of Drivers/Borrowing of Buses	\$0.00
Clearview Regional School District	Bus Maintenance Services	\$61.20 per hour \$16.00 Shop Fee Clearview \$150 State Inspection Fee \$300 per annum

**K. Curriculum & Instruction**

Action (Consent): 1. Professional Development - Staff Attendance at Trainings, Seminars, Conventions, and Conferences

Resolved that the Kingsway Regional School District Board of Education approve the staff attendance at trainings, seminars, conventions, and conferences be approved, as recommended by the Superintendent of Schools:

Title of Program	Location	Date(s)	Attendees	Educational Purpose	Cost to District
Transforming Social-Emotional learning with Challenging Students in Difficult Times: the Pro-Social Matrix	Virtual	3/23/2021	Fallon Corcoran	To further develop and implement social, emotional, and behavioral components throughout the district focusing on equitable representation of students	\$125
SEL & Student Engagement	Virtual	3/24/2021	Christine Bjanas Ashley Blubaugh	To embed SEL practices within Art courses to support student engagement, academic achievement, and mental wellness of all students	\$60 \$60
AP English Literature At-Home Leadership & Reading	Virtual	6/1/2021 - 6/4/2021 6/7/2021 6/10/2021 - 6/17/2021	Donna Carpenter	To close opportunity gaps & restructure AP curriculum per College Board standards	\$0
International Society for Technology in Education (ISTE) Live 2021	Virtual	6/26/2021 - 6/30/2021	Emily Virga	To further develop strategies to help the district move from surviving disruption to re-imagining learning	\$145

Action (Consent): 2. Professional Learning Workshops

Resolved that the Kingsway Regional School District Board of Education approve the Professional Learning Workshops be approved, as recommended by the Superintendent of Schools:



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Title of Workshop	Location	Date(s)	Facilitator	Description	Cost to District
Schoology Advanced Tips & Tricks with Q&A Roundtable	HS Seminar Room 217 & Live Stream	3/16/2021	Sarah Reynolds	Expand your Schoology knowledge and add to your instructional repertoire with new ideas to enhance student engagement and learning. Time will also be allotted for participants' questions.	\$37/hr
Schoology Gradebook & PowerSchool Sync	HS Seminar Room 217 & Live Stream	4/8/2021	Emily Virga	Best-practices will be showcased at this mid-semester troubleshooting work session.	\$0
Schoology Assessment Design for All Levels	HS Seminar 217 & Live Stream	5/11/2021	Dana Gaetano	All levels welcome! Build your first-ever Schoology assessment or learn how to improve your assessments with various question formats. Participants will walk away from the live work session with a completed Schoology assessment in hand!	37/hr
Enhancing Instruction with Embeddable Content	Virtual	4/15/2021	Schoology Presenter	To empower instructors and course developers to harness the native power of Schoology alongside a wealth of external web-based tools. When embedding content in Schoology, instructors and course developers dramatically enhance their instruction by creating dynamic and engaging learner experiences. This course examines the concepts of embedding, linking, and using LTI tools within Schoology.	\$0

**L. General Administration**

**Discussion: 1. Discussion Items**

- Budget
- Personnel/Hiring Season
- Reopening Surveys
- Senior Trip - Camelback

**Action (Consent): 2. Enrollment Report**



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February 2021

School/Grade	Cohort A	Cohort B	Cohort AB	Virtual	Total
<b>Middle School</b>					
7 <sup>th</sup>	159	173	25	130	487
8 <sup>th</sup>	178	159	41	157	535
<b>Total MS</b>	<b>337</b>	<b>332</b>	<b>66</b>	<b>287</b>	<b>1022</b>
% of Total	32.97%	32.48%	6.45%	28.08%	
<b>High School</b>					
9	151	174	24	125	474
10 <sup>th</sup>	136	128	22	164	450
11 <sup>th</sup>	135	135	13	155	438
12 <sup>th</sup>	112	124	6	184	426
<b>Total HS</b>	<b>534</b>	<b>561</b>	<b>65</b>	<b>628</b>	<b>1788</b>
% of Total	29.87%	31.38%	3.64%	35.12%	

Action (Consent): 3. Emergency Drills

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the emergency drills report as follows:

School / Date	Time	Drill
MS 02/22/2021	Start: 01:20 PM End: 01:25 PM	Fire Drill
MS 02/23/2021	Start: 02:00 PM End: 02:05 PM	Precautionary Lockdown Drill
MS 02/25/2021	Start: 01:19 PM End: 01:24 PM	Fire Drill
MS 02/26/2021	Start: 01:58 PM End: 02:05 PM	Precautionary Lockdown Drill
HS 02/04/2021	Start: 11:31 AM End: 11:47 AM	Precautionary Lockdown
HS 02/09/2021	Start: 10:39 AM End: 10:40 AM	Evacuation Drill
HS 02/23/2021	Start: 12:27 PM End: 12:28 PM	Fire Drill/Evacuation Drill
HS 02/26/2021	Start: 11:25 AM End: 11:26 AM	Fire Drill/Evacuation Drill

Action (Consent): 4. Student Discipline, Violence/Vandalism, HIB

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the Harassment, Intimidation and Bullying report for the month ending February 28, 2021, as submitted by the Superintendent of School.



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**Student Discipline, Violence/Vandalism, HIB**

Infraction/Referrals/Reports	No. of Incidents this Month		2020-2021 Total To-Date		2019-2020 Total To-Date	
	(HS)	(MS)	(HS)	(MS)	(HS)	(MS)
Detentions-Lunch	0	0	0	10	174	56
Detentions-Before School	0	1	0	12	180	178
Detentions-Extended Day	1	N/A	1	0	61	50
Out of School Suspension (OSS)	1	0	1	1	99	17
Violence, Vandalism, Substance Abuse	0	0	0	0	47 violence; 8 substance 5 vandalism	93 violence; 38 substance 2 vandalism
Confirmed Harassment, Intimidation, or Bullying	1	0	1	0	3	7
Dating Violence	0	0	0	0	0	0

Resolved that Kingsway Regional School District Board of Education accept the Harassment, Intimidation & Bullying report as submitted by the Superintendent of Schools:

Case Number	Date of Initial Report	Date of Report to Superintendent	Result of Investigation
HS2	03/04/2021	03/18/2021	(3) Violation of Policy

**Action (Consent): 5. Education Field Trips and Assemblies**

Resolved that the Kingsway Regional School District Board of Education approve the educational field trips and assemblies, as recommended by the Superintendent of Schools:

School	Group	Event/ Destination	Date(s)	# of Students	# of Teachers/ Chaperones	Cost to the BOE	Cost per Student
HS	Class of 2021	Camel Back Resort (Poconos) Senior Class Trip	6/2/2020 to 6/4/2021	200±	10±	\$0.00	\$600.00
HS	Boys Wrestling Team	Wrestling Matches at North Hunterdon HS & Watchung Hills HS	4/9/2021 – 4/10/2021	30±	3	\$0.00	\$0.00

**Action (Consent): 6. Fundraiser(s)**

Resolved that the Kingsway Regional School District Board of Education approve the fundraiser(s), as recommended by the Superintendent of Schools:

School	Program/Group	Purpose	Product/Service	Dates
MS	Middle School Administration	To raise funds for the Middle School Julie Riggi Scholarship Fund	Julie Riggi Walk-a-Thon	4/20/2021 – 4/22/2021



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School	Program/Group	Purpose	Product/Service	Dates
MS	#1Dragon Family	To collect blankets and towels for the St. Francis Animal Hospital	Donation of blankets and towels	3/22/2021 – 3/26/2021
HS	#1Dragon Family	To collect blankets and towels for the St. Francis Animal Hospital	Donation of blankets and towels	3/22/2021 – 3/26/2021
HS	Unified and #1DragonFamily	To raise funds for donation to Autism Speaks	Unified Club will be making and selling tie-dyed socks to faculty	4/5/2021 – 4/14/2021

Action (Consent): 7. Kingsway Season 3 Schedules 2021

Resolved that the Kingsway Regional School District Board of Education approve the Programs/Other, as recommended by the Superintendent of Schools:  
 Kingsway Season 3 Schedules 2021

Action (Consent): 8. Scholarships and Awards

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the Award(s) and Scholarship(s) as follows:

- Dee Dots Dance Academy Janet Mullen-Garrett Memorial Scholarship

Action (Consent): 9. Policy 1st Reading

BE IT RESOLVED, that the Kingsway Regional School District Board of Education recommend the following policies and regulations for First reading for revision and/or adoption.

Policy/Regulation Number	Title
Policy #2361	Acceptable Use of Computer Network/Computers and Resources

Final Resolution: Motion Carries

Yes: James Mueller, Lauren Boerlin, Michele A Blair, Deborah Cunningham, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo

M. Executive Session

Action: 1. Executive Session In

Motion by Lauren Boerlin, second by Kristen Lombardo.

BE IT RESOLVED that the Kingsway Regional School District Board of Education desires to hold a closed Executive Conference Session at 7:52 p.m. prevailing time, for approximately 30 minutes as follows:

Item Discussion Item(s)\*

Personnel

Final Resolution: Motion Carries

Yes: James Mueller, Lauren Boerlin, Michele A Blair, Deborah Cunningham, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo

Action: 2. Executive Session Out

Motion by Jennifer Cavallaro-Fromm, second by Deborah Cunningham.



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BE IT RESOLVED, that the Kingsway Regional School District Board of Education adjourn executive session and reconvene the public meeting at 8:30 p.m.

Final Resolution: Motion Carries

Yes: James Mueller, Lauren Boerlin, Michele A Blair, Deborah Cunningham, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo

N. Old Business

O. New Business

P. Adjournment

Action: 1. Motion to Adjourn

Motion by Lauren Boerlin, second by Kelly Bonapfel.

Resolved that the Kingsway Regional School District Board of Education adjourn the meeting at 8:34 pm.

Final Resolution: Motion Carries

Yes: James Mueller, Lauren Boerlin, Michele A Blair, Deborah Cunningham, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo

Respectfully Submitted,

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Jason Schimpf  
School Business Administrator/Board Secretary



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