

May Board Brief



Committed to Excellence

Board Brief

The following information is intended to inform staff and community members of recent action taken by the Board. The information included in this brief is not intended to be complete and does not replace official Board minutes.

Highlights from the Kingsway Regional School District Board of Education meeting held on May 24, 2018.

ENROLLMENT as of April 30, 2018

High School	1754
Middle School	966
TOTAL	2720

STAFF RECOGNITION

Spotlight Teacher

- Brent Dodulik (Physical and Health Education Teacher and Department Chair)

Spotlight Staff

- Pamela Ogren (Secretary – Buildings & Grounds)

The May Board meeting served as a Middle School and High School Recognition Program. We recognized Middle School Spotlight Students, High School Spotlight Students and Seniors of the Month. To view student pictures, [click here](#).

Student Recognition

Spotlight Students and Seniors of the Month each received a \$25.00 gift certificate to Martell's. These awards are made courtesy of the Kingsway Education Foundation.

Middle School Spotlight Students

April 2018

D	Ashleigh Jones Joseph Lyons
R	Julia Campagna
A	Kaitlyn Price
G	Vince Laurelli
O	Kevin Steckler
N	Christian Rappatoni

Middle School Spotlight Students

May 2018

D	Ryan Stanley
R	Melissa Shultz
A	Kaylin Cho Jeanna Deschler
G	Jason Zheng
O	Michaela Taylor
N	Alexis Caltabiano

High School Spotlight Students

April 2018

9 th	Payton Ruwet
10 th	Bridgett McDevitt
11 th	Dhani Deveaux
12 th	Ashley Moore

High School Spotlight Students

May 2018

9 th	Evan Bretz
10 th	Alexis Juliano
11 th	Connor Zabielski
12 th	Tyler Garrity

High School Spotlight Students	
June 2018	
9 th	Liam Wilkins
10 th	Angelique Girard
11 th	Lauren Krott
12 th	Ugur Asci

Seniors of the Month	
April 2018	
Adam Chhour	
Madison Grigg	

Seniors of the Month	
May 2018	
Joshua Everwine	
Matthew Farnese	

Seniors of the Month	
June 2018	
Kevin Estabillo	
Krishna Patel	

SUPERINTENDENT'S REPORT

Dr. Lavender updated the Board on a variety of topics related to the District, which included the following discussion item(s)...

- Business Administrator's contract and approval letter
- End-of-Year Activities
 - Senior Awards Banquet 6/13 – 5:00 PM
 - Graduation 6/19 – 5:45 PM

PRESENTATIONS

- Social Emotional Student Support – Mindfulness, Mrs. Calandro and Mrs. Fransko

ATTENDANCE SUMMARY

2017-2018 Monthly Average % of Students in Attendance for April:

2017-2018 Monthly Average % of Students in Attendance			
Grade Level	April %	2017-2018 YTD Avg %	Past 6 Year Avg %
7	95.1	95.4	95.4
8	93.8	94.2	94.8
Total MS Average	94.5	94.8	95.1
9	94.5	93.9	94.7
10	94.7	93.9	94.0
11	93.6	93.5	93.1
12	92.4	92.8	92.0
Total HS Average	93.9	94.0	93.4
District Average	94.2	94.4	94.2

PERSONNEL

Annual Renewal

The Board of Education approved the annual renewals of employees. Correspondence will be sent on an individual basis.

District Employment

- Non-Certified Staff:
 - Cynthia Gardner (Bus Driver)
 - Lisa Casterioto (Cafeteria Worker)
- Resignation:
 - Stefanie Fox-Manno (Humanities Supervisor)
- Substitute:
 - Anthony Cataldi (Substitute Custodian)
 - Rudolph Inman (Substitute Custodian)
 - Matthew Wentz (Substitute Custodian)
 - Kasandra DiSessa (Per Diem Substitute Teacher)
 - Jessica Rathgeb (Per Diem Substitute Teacher)

- Leaves of Absence:
 - Kathryn Fransko (Instructional Supervisor)
 - Practicum, Student Teachers, Internships:
 - Emily Virga (Internship, Patricia Calandro, Special Education, Summer of 2018)
 - CER Workers:
 - Abbey Chambers (CER Camp Counselor)
 - Reilly Noel (CER Camp Counselor)
 - Summer Workers:
 - (Counselors) Antoinette Henry, Theresa Kupsey, John Cappolina, Vivian Cassidy, Apryl Palazzo, Owen McBride, Mairin Schramm, Stephanie Vitelli
 - (Student Assistance Coordinator) Fallon Milligan
 - (LDTC/ Special Ed Team Leader) Ingrid Luongo
 - (School Psychologists) Danielle Baney, Joanelen Fenimore, Melissa Lachall
 - (Social Worker) Maria DiGiovanni
 - (LDTC) Christina Bamford
 - (Speech Therapist) Morgan Moore
 - (Teachers) Jason Finlaw, Joanne Gagne, Kimberly Pinkham, Jennifer Beckett, Dean Ilconich
 - (Nurse) Chrissy Ludlam
 - (Paraprofessionals) Antwine Perez, Sharon Young, Sarah Schugar, Jennie Hara, Jennifer Cressman, Sharon Foth, Nicholas Piccone, John Bollar, Victoria Steinmetz, Elizabeth Ruiz, Wendi O'Connor
 - (Substitute Paraprofessional) Eric Peterson
 - (Media Specialists) Heather Connor, Colleen Fitzpatrick, Kimberly Pinkham
 - 2017-2018 Black Seal License Stipends:
 - (District) Michael Barts, Kenneth Burr, Angelo DiJoseph, Cridland Nugent, Jeffrey Sieman
 - (High School) Brian Boone, Michael Bruce, Mary Hawk, Frank Hines, Sr., Dennis Jester, Victor Rodriguez, Pam Rouse, Jerry Siewert, Gerald Smith, Jeanne Smith, Arthur Spence, Michael Stinson, Karen Storey
 - (Middle School) Warren Adams, Jay Allen, Peter Berger, Sharon Freeman, David Geldreich, Ronald Johnson, John Storey
- High School Employment**
- Retirement:
 - Karen Battle (Family and Consumer Sciences Teacher)
 - Resignation:
 - Lauren Kerr (Assistant Principal)
 - Kimberly Swallen (Biology Teacher)
 - Nicole DiFelice (Math Teacher)
 - Craig Stephenson (Principal)
 - Change of Status:
 - Andrew Young (English Teacher)
 - Kristian Ward (Social Studies)
 - Anthony Siravo (LTS Teacher)
- Middle School Employment**
- Certified Staff:
 - Joseph Bittmann (Special Education Teacher)
- FUNDRAISERS**
- **05/26/2018 Interact Club.** The Interact Club will be holding a Community Clean Up Event to raise funds for gift baskets to donate to the Emmanuel Cancer Foundation.
 - **06/01/2019 Cultures Club.** The Cultures Club will be selling tickets and concessions

at the Talent Show to raise funds for scholarships.

- **06/06/2018 Teachers.** The teachers will be holding a bake sale to raise funds for a colleague.
- **The week of 06/11/2018 Habitat for Humanity.** The Habitat for Humanity will be holding a volleyball tournament to raise funds for the Habitat for Humanity.

FIELD TRIPS/ASSEMBLIES

- **05/23/2018** – The Film Studies Students traveled to the Cinemark 16.
- **06/04/2018**– The AP Biology will be traveling to the Fox Chase Cancer Center.
- **06/07/2018** - The STEP program will be traveling to the Nifty Fifty’s Restaurant.
- **04/15/2019 to 04/19/2019** – The Class of 2019 will be traveling to Orlando, Florida for their class trip.

RESEARCH PROJECT(S)

- None

EMERGENCY DRILLS/CALLS

School/ Date	Time	Drill
HS 04/20/2018	Start: 08:17 AM End: 08:23 AM	Fire Drill
HS 04/23/2018	Start: 11:40 AM End: 11:47 AM	Precautionary Lockdown
HS 04/23/2018	Start: 03:00 PM	Panic Button Test
HS 04/26/2018	Start: 05:00 PM	Panic Button Test
HS & MS 5/3/2018	Start: 07:00 AM	School Bus Emergency Evacuation
MS 04/10/2018	Start: 09:15 AM End: 09:28 AM	Precautionary Lock Down Drill
MS 04/30/2018	Start: 01:46 PM End: 01:52 PM	Fire Drill

POLICY

The Board recommended the following for **FIRST** reading for revisions and/or adoption.

- None

The Board recommended the following for **SECOND** reading for revisions and/or adoption.

- Regulation 7510, 5330, 8630
- Policy 1220, 1310, 3111, 3124, 3125, 3125.2, 3141, 3159, 3231, 4159, 5305, 9541, 1140, 1523, 1550, 2260, 2610, 2622, 5750, 5755, 5339, 5514, 7481, 8454, 8630
- Regulation and Policy 3126, 3144, 3240, 5350, 1530, 2200, 2411, 2423, 8441
- (Abolished) Regulation and Policy 3244
- (Abolished) Regulation 5514

PROGRAMS

The Board approved the following programs:

- TOPSorts Cheerleading
- Complete Care Health Care Network

AWARD(S) and SCHOLARSHIP(S)

- Victory Scholarship and Community Service Award
- Mitchell J. Czocho Memorial Scholarship
- Carmella Rivell Memorial Scholarship

OUT OF DISTRICT/TWILIGHT PLACEMENT

The Board approved the following out of district/twilight placement:

Location	Tuition	Dates
Bankbridge North	\$6,380.00	5/9/2018 – 6/19/2018

BUSINESS, FACILITIES & FINANCE

- **The Board approved the Board Secretary’s Report and Bill List.**
- **Receipt and Acceptance of Student Activity and Athletic Account Financial Reports.**
The Board accepts as filed the Middle School, High School and Athletic financial reports for the period ending April 30, 2018.

- **Donation.** The Board accepted a donation for Marching Band Uniforms from the Band Boosters in the amount of \$23,000.00 and from the Boerlin Foundation in the amount of \$10,000.00.
- **Interlocal Agreements Clearview Regional.** The Board approved the interlocal agreement with Clearview Regional.
- **2018-2019 Transportation Jointures.** The Board approved the transportation jointures for the 2018-2019 school year.
- **Tax Payment Schedule of 2018 – 2019.** The Board approved the payment schedule to receive current expense and debt service tax levy for the 2018-2019 school year.
- **Appointment of Representatives Requesting Federal and State Funds.** The Board designated the Superintendent and Business Administrator/Board Secretary as the Board’s agents to request state and federal funds pursuant to state and federal law for the period of July 1, 2018 through June 30, 2019.
- **Appointment of Board Officials.** The Board appointed the following Board Officials for the period of July 1, 2018 through June 30, 2019.
 - **Affirmative Action Officers:** Patricia Calandro, Michael Schiff and Rachael Anderson
 - **Purchasing Agent Compliance Officer for Affirmative Action:** Jason Schimpf
 - **504 Committee Coordinator:** Michael Schiff
 - **Title IX Coordinator:** June Cioffi
 - **Homeless Liaison:** Shanna Hoffman
 - **Issuing Officer for Working Papers:** Marie Aleardi
 - **Asbestos Management & PEOSA Coordinator:** Lawrence Lore
 - **Indoor Air Quality Designee:** Lawrence Lore
 - **Integrated Pest Management Coordinator:** Lawrence Lore
- **Right to Know Officer:** Megan Bruder
- **Custodian of Public Records:** Jason Schimpf
- **DCF Liaison High School:** Owen McBride
- **DCF Liaison Middle School:** Theresa Kupsey
- **Official for Investments and Wires:** Jason Schimpf
- **Appointment of Professionals.** The Board appointed the following professionals for the period of July 1, 2018 through June 30, 2019:
 - **Auditor:** Holman, Frenia & Allison, P.C.
 - **Attorney:** Schwartz, Simon, Edelstein & Celso Comegno Law Group, P.C.
 - **Architect of Record:** Garrison Architects
 - **Engineer of Record:** Marathon Engineering & Environmental Services
 - **Financial Advisor:** Phoenix Advisors
 - **Bond Counsel:** McManimon, Scotland and Baumann
 - **School Physician:** Inspira Health Network
 - **Health Insurance Broker of Record:** Connor, Strong & Buckelew
 - **Insurance Broker of Record:** Connor, Strong and Buckelew
- **Appointment of Health Care Professionals:** The Board appointed the following health care professionals for the period of July 1, 2018 through June 30, 2019.
 - Hewitt Psychiatric, PC., Psychiatric Evaluations, \$575.00/Psychiatric and \$650.00/Neurodevelopmental
 - Dennis Graham, Neurological Evaluations, \$275.00
- **Designation of Superintendent: Transfer Authority.** The Board amended the Superintendent or designee to be designated to approve such line item transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education as ratified and duly recorded in

the minutes of the next regularly scheduled meeting of the Board of Education.

- Procurement of Goods and Services through State Contract.** The Board authorized the district purchasing agent to make purchases of goods and services entered into on behalf of the state by the Division of Purchase and Property utilizing various vendors as awarded by said agency.
- Designation of Official Website.** The Board adopted www.krsd.org as the official website of the district from July 1, 2018 through June 30, 2019.
- Authorization to Pay Claims between meetings.** The Board approved authorization be granted to the School Business Administrator to pay claims between monthly meetings of the Board of Education and to be ratified at its next regularly scheduled meeting for the period of July 1, 2018 through June 30, 2019.
- District Travel Limitation for Regular Business Travel.** The Board established a maximum annual limitation of \$1,500.00 for regular business travel for staff members and Board of Education members for the period of July 1, 2018 through June 30, 2019.
- Official Depositories and Signatories.** The Board approved the official depositories and signors.
- Establishment of Petty Cash Funds.** The Board authorized the establishment of the petty cash accounts for the period of July 1, 2018 through June 30, 2019.
- Facility Usage Fees.** The Board adopted the following facility usage fees for the period of July 1, 2018 through June 30, 2019.

Use	Rental Fee	Utility Fee
Eitel Theater	\$550.00	\$5.00/hour

Lighting and Sound Equipment	\$150.00	
High School North Gym	\$425.00	\$6.00/hour
High School South Gym	\$550.00	\$8.00/hour
High School Auxiliary Gym	\$380.00	\$3.00/hour
Middle School Gym East	\$550.00	\$7.00/hour
Middle School Gym West	\$550.00	\$8.00/hour
Scoreboards and Clocks	\$50.00	
Kitchens	\$340.00	
Kitchen Equipment	\$100.00	
High School Cafeteria West	\$425.00	
High School Cafeteria East	\$375.00	
High School Cafeteria Sound System	\$75.00	
Middle School All Purpose Room	\$550.00	\$7.00/hour
High School Seminar Room	\$300.00	
High School Seminar Room Technology Fee	\$150.00	
High School Media Center South	\$250.00	
High School Media Center North	\$250.00	
Middle School All Purpose Room Stage, Lighting and Equipment	\$150.00	
Classroom	\$215.00	

Weight Room	\$350.00	\$5.00/hour
Stadium Complex	\$300.00	
Athletic Field	\$100.00	
Kingsway Employee Camp	\$150.00	

- Adoption of Chart of Accounts.** The Board adopted the Uniform Minimum Chart of Accounts for New Jersey Public Schools for use from July 1, 2018 through June 30, 2019.
- Adoption of Substitute Employment Rates.** The Board approved the substitute employment rates for the period from July 1, 2018 through June 30, 2019.
- Tax Shelter Annuities and Disability Insurance Providers.** The Board approved companies to be authorized Tax Shelter Annuity/After Tax Plans and Disability Insurance providers for the period of July 1, 2018 through June 30, 2019.
- Participation in NJSIAA.** The Board authorized the participation of the Kingsway Regional High School athletic teams in the New Jersey State Interscholastic Athletic Association for the 2018-2019 school year.
- Claims Auditor Pre-Payment Authority.** The Board approved the Business Administrator/Board Secretary be designated as the Board of Education's Claims Auditor with authority to direct pre-payment of claims for debt service, payroll, fixed charges and any other claim or demand which would be in the best interest of the Board to pay promptly.
- Curriculum and Textbook Adoption Schedule.** The Board approved the District Curriculum and five-year textbook adoption schedule for the 2018-2019 school year.
- Educational Data Services, Inc.** The Board authorized Educational Data Services, as a
 - Flexible Spending Account.** The Board approved that the proper officers of the District shall act as soon as possible to notify the employees of the District of the adoption of the Cafeteria Plan by delivering to each employee a copy of the summary description of the plan in the form of the summary plan description.
 - Medical Renewal Rates.** The Board approved the contract with AmeriHealth through SHIF, to provide for a one-year renewal, effective July 1, 2018 through June 30, 2019.
 - Prescription Renewal Rates.** The Board approved an amendment to the contract with Bollinger, to provide for a one-year renewal, effective July 1, 2018 through June 30, 2019.
 - Dental Renewal Rates.** The Board approved a contract through SHIF with Delta Dental, to provide for a one-year renewal, effective July 1, 2018 through June 30, 2019.
 - Property & Casualty Insurance Renewal Rates.** The Board adopted the property & casualty insurance rates for the 2018-2019 school year.
 - Cooper Health Systems Agreement.** The Board approved the professional contract with the Cooper Health System to provide services as indicated in agreement on file in the Business Office to Kingsway Regional School District for a twelve-month period beginning July 1, 2018 at a cost of \$200.00 per football game.
 - State Commodities Hauling.** The Board approved Paul's Commodity Hauling, Inc. to provide deliveries from Safeway Cold
 - New Jersey Cooperative Bidding Program** from our school supplies. The licensing and maintenance fee for the 2018-2019 school year will be on file in the office of the Business Administrator.

Storage to the District for the 2018-2019 school year.

- **2018-2019 Safety Grant.** The Board approved the submission of the grant application for the 2018 Safety Grant Program.
- **Kingsway QSAC DPR 2017-2018.** The Board viewed the Kingsway QSAC DPR for 2017-2018.

MISCELLANEOUS

Numerous other requests for approval for workshop attendance, student activities, and education items were approved by the Board of Education. These approvals will be reflected in the formal minutes of the meeting, which are available in the office of the Board of Education secretary as well as posted online after Board approval.

The next regularly scheduled meeting of the Board is **Thursday, June 28, 2018** in the Eitel Theater and begins at 7:00 p.m.